

Gravel Hill Primary School  
Watling Street  
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Headteacher  
**Miss M Neale**  
Deputy Headteacher  
**Mrs Z Mayston**

[www.gravelhillschool.co.uk](http://www.gravelhillschool.co.uk)

26<sup>th</sup> January 2018

Dear Parent/Carer

**PARENTS' EVENING TUESDAY 6<sup>th</sup> FEBRUARY AND THURSDAY 8<sup>th</sup> FEBRUARY  
ONLINE APPOINTMENT BOOKING – 6 TIGERS**

As you are aware there is a Parents' Evening on Tuesday 6<sup>th</sup> February and Thursday 8<sup>th</sup> February. The times are slightly different for Year 6 Tigers.

6 TIGERS	Tuesday 6 <sup>th</sup> February 2018	2.30pm – 4.00pm
	Thursday 8 <sup>th</sup> February 2018	2.30pm – 4.00pm

The school will use the online appointment booking system again. This allows you to choose your own appointment times with your child's teacher and you will receive an email confirming your appointments.

Appointments can be made from **Saturday 27<sup>th</sup> January @ 9.00am** and will close on **Sunday 4<sup>th</sup> February @ 11.55pm**. Should you wish to make any changes after this date please contact the school office.

Please visit <https://gravelhill.parentseveningsystem.co.uk> to book your appointments. Login with the following information:

Your details, child's first name, child's surname, child's date of birth.

We all know children learn best when they are able to shape their own learning. To this end, we ask that pupils come into the meeting with their parent/s and teacher, so that everyone involved can share ideas about the progress that has been made and next steps for success. We would like to invite you and your child to a **10 minute** conference with their class teacher. This year, all meetings will be based in the hall; and you will be able to come into the school via the gate on Watling Street.

Please speak to the school office if you wish to make an appointment to speak to Mrs Sinclair, Parent Support Advisor.

We are hoping a crèche will be available for younger siblings (who do not need to be involved in the conference), run by a teaching assistant. Please let us know in advance if you would like to use the crèche.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

Miss M Neale  
**Head Teacher**

Gravel Hill Primary School is part of the Unity Academy Trust (Company number: 10363519)  
Registered address: Upland Primary School, Church Road, Bexleyheath DA7 4DG  
Executive Headteacher Mrs V Marsh BA Hons, PGCE, NPQH

